



## Role Description: Welfare Officer

### ETON EXCELSIOR ROWING CLUB (EERC)

#### Main duties:

- To advise the Committee of EERC on compliance with ARA procedures on, and good practice in, Child Protection & Participant Welfare
- To advise the Committee of EERC on compliance with its own Child Protection policies
- To act as a focal point for reporting any concerns from parents/carers, coaches and members (both Junior and Adult) etc
- To have primary responsibility for checking that everyone who has significant access to young people within the EERC is suitable for the role and has been vetted.
- To administer the CRB checking procedure (e.g. inspecting documents)
- To maintain records of those volunteers who have been checked and also to ensure these checks are renewed when required.
- To be clearly identifiable to Junior Members and their parents
- To have a degree of independence from Junior activities
- To comply with relevant ARA & EERC guidelines